

Poultney Board of Selectmen
Meeting

Monday, March 12, 2018 – 6:30 pm

Poultney Town Hall

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 2/26/18 and 3/7/18
- 3) Public Comments and Concerns

- 4) Road Report

- 5) Town Manager's Report
 - Letters & Communications
 - Liquor License: Full Belly Deli; Lake St. Catherine Country Club
 - Certificate of Highway Mileage
 - Utility Resolution re: Finel Hollow Bridge
 - Loan Resolution re: Fire Truck purchase

- 6) Transact Any Other Lawful Business:
 - Public Safety / Law Enforcement
 - Re-Appointment of Town Officers

- 7) Executive Session

- 8) Board Orders

- 9) Adjourn

Meeting Minutes

Poultney Board of Selectmen

Monday, March 12, 2018– 6:30 PM

Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Frank Fressie, Terry Williams and George Miller. Others present included Paul A. Donaldson, Town Manager, Ron Kelly Foreman, Neisja Crawford, Secretary / Bookkeeper, Constable Dale Kerber and Slate Quarry representatives: Charlie Brown and Clay Heald.

Adoption of the Agenda: George Miller made a motion to adopt the agenda. Terry Williams seconded the motion. Motion carried.

Approval of Minutes: Terry Williams made a motion to approve the minutes of 2/26/18 and 3/7/18. George Miller seconded the motion. Motion carried.

Public Comments and Concerns: none

Road Report: Ron Kelly reported the following:

- Salt shortage
 - The Village lent the town some salt. The Town's regular vendor, Cargill, is low on salt. The State has no salt to give to Towns and recommended American Rock Salt in Fort Anne, NY. The cost is more per ton. Delivery has been received and supply is ok for now.
- Cold patching pot holes and making sure culverts are clear.
- Small repairs to equipment
- Looking at an excavator with a mower on it
 - The mower costs about \$9,600. Last year paid independent contractor approximately \$7,000
 - Looking at two excavators:
 1. John Deere 85, cost \$71,000
 2. CAT 308E2 cost \$59,000 (2100 hours with rubber padded steel tracks)

- George Miller: What can we get for the one we have now?
- Ron Kelley: Maybe \$15,000 trade in
- Terry Williams: Need to look at new vs. used and lease, buying and hiring factors
- Jeff King: Is the Board ok with Ron looking at his fleet and coming back with a proposal? The board responded in favor.

Town Manager's Report: Paul Donaldson reported the following:

- Liquor License Renewals:

Full Belly Deli

Lake St. Catherine Country Club

Terry Williams made a motion to approve Liquor License Renewal for Full Belly Deli. George Miller seconded the motion. Motion carried.

Lake St. Catherine Country Club: no quorum. Frank Fressie and George Miller abstain, because they own stock. Move to March 23, 2018 agenda.

- Certificate of Highway Mileage:

Frank Fressie made a motion to approve annual Certification of Highway mileage. Terry Williams seconded the motion. Motion carried.

- Utility Resolution re: Finel Hollow Bridge:
 - The relocation order for utilities has been pushed forward another year to 2019.

Frank Fressie made a motion to sign the Utility Resolution for Finel Hollow Bridge. George Miller seconded the motion. Motion carried.

- Loan Resolution re: Fire Truck purchase:
 - Loan scheduled to close sometime in April 2018. Attorney, Paul Gillies, is working on the loan documents.
 - USDA Loan (\$195,000.00) and Grant (\$50,000.00)
 - No penalty for early payoff.
 - Terry Williams: Can we use some of the collected delinquent tax revenue to borrow less?
 - Paul Donaldson: If we want the grant, we have to take the loan. It's an USDA municipal lease, will have to ask lender what happens if we borrow less.
 - Jeff King: How much of the delinquent taxes collected can be used for highway vs general fund?
 - Paul Donaldson: Will ask attorney what we can do.

Terry Williams made a motion to have Jeff King sign the Fire Truck Loan Resolution, providing that if the loan terms change, to send back to the Selectboard for review. George Miller seconded the motion. Motion carried.

Transact Any Other Lawful Business:

- Appointment of Town Officers:

Terry Williams made a motion to appoint Town Officers, listed on page 7 of the Town Annual Report, FYE June 30, 20117. George Miller seconded the motion. Motion carried.

Terry Williams made a motion to advertise four positions in the Rutland Herald and Free Press. positions:

- 1) Development Review Board
- 2) Planning Commission
- 3) Tree Warden
- 4) Dog Warden (appointed Paul Donaldson until fill posted position)

Frank Fressie seconded the motion. Motion carried.

Robert's Rules of Order:

George Miller made a motion to enact Robert's Rules of Order for Selectboard Chair, Jeff King, to vote in the event of a tie (cannot make motions). Frank Fressie seconded the motion. Motion carried.

- Public Safety / Law Enforcement:
 - Terry Williams: We should initiate a plan before the State comes in and tells us what to do - proceeded to pass out Title 24 handout: *Duties and Responsibilities of Constable*
 - Revisit Police Department: Consider Regional Police force between Towns
 - Dale Kerber: We've tried that...The question is, how do we know who's getting service? How will it be paid for and what hours will be worked?
 - Terry Williams: Paid the Sheriff's Department \$62,000.00
 - Paul Donaldson: The Sherriff's Department will alert me when something is happening, the State Police does not.
 - Frank Fressie: What about the availability of facilities?
 - Dale Kerber: Towns have mutual aid agreements. The State Police handle major crimes.
 - Paul Donaldson: What about a holding facility?
 - Dale Kerber: There's a jail cell in the old Fire House (have not been down there in years).

- Dale Kerber: A Law Enforcement Officer cannot process arrests without software. Police agencies use two different systems, *Spillman* and *Valcour*. I use *Spillman* and cannot add to it. the Department of Public Safety doesn't give out stats I need access to.
 - Terry Williams: We need to do a cost estimate.
 - Dale Kerber: I receive \$22.69/hr at Fair Haven. I think you'll need to pay at least, \$55,000 with benefits to patrol here full time.
 - George Miller: How many hours do you work here?
 - Dale Kerber: About 95% of my hours are in grants, patrolling Poultney, Fair Haven, Castleton, Wells and sometimes Pawlet. Poultney Constable hours are between 16 – 20 hrs a week.
 - Frank Fressie: Could we get grant money to help establish a new Police force?
 - Jeff King: to Terry Williams, you should put together a Public Safety Committee to gather data and formulate a plan (take about a month). Dale Kerber should be on the committee.
- Planning Commission's proposal of amending the Bylaws, re: Section 417: Slate Mining, Section 418: Slate Processing, Section 1424: Site Development.
 - Charlie Brown: to Jeff King, Can we have a preliminary meeting before the big one?
 - Jeff King: I'll meet with whoever wants to talk, but we haven't seen the proposal yet. Neal Vreeland should have ready sometime after Wednesday.
 - Paul Donaldson: When I get it, I'll send out to the Quarry guys. We need time to notice the meeting.

Executive Session: none

Board Orders:

Frank Fressie made a motion to pay board orders. George Miller seconded the motion.

Motion carried.

Adjournment:

Frank Fressie made a motion to adjourn the meeting. Terry Williams seconded motion.

Motion carried.